2023 American Rescue Plan Act (ARPA) Application

Applicant:	Amount Requested:	Activity Proposed:

Evaluation Criteria:

The following factors will be considered in determining funding levels awarded to agencies meeting the Request for Proposals requirements. Each category will be rated according to the maximum points available.

Point Category	Points Possible	
Organizational / Financial Information Exhibit A	**0-20**	

Point Description:
- Please provide IRS documentation demonstrating Section 501(c)(3) status.
- Please provide copies of IRS form 990, Return of Organization Exempt from Income Tax for the last Fiscal Year or current Tax Return.
- Please provide Audited Financial Statements for the last Fiscal Year.

Point Category	Points Possible	
Related Experience/Management Capacity Exhibit B	**0-20**	

Point Description:
- Describe your organization's experience with the successful administration of housing or similar-type programs that serve low- and very low-income persons.
- Describe current or previous experience with grant funding agencies
- Describe partnerships and collaborations established with other organizations to effectively operate the proposed program.
- Please submit resumes of management staff in your organization.

Point Category	Points Possible	
Demonstrated Need	**0-25**	

Point Description:
- Describe the need the proposed program is intending to address.
- Please include
  - The connection between the negative economic harm and the COVID-19 public health emergency
  - The nature and extent of that harm
  - How the use of funding would address such harm

Point Category	Points Possible	
Program Description	**0-15**	

Point Description:
- Describe the type of proposed program.
- Describe the length of time the program has operated.
- Describe how the proposed program will operate in <u>detail</u>. The description should include how clients are referred and what types of services are to be provided to the client.

Point Category	Points Possible	
Program Budget/Sources and Uses Exhibit C	**0-10**	

Point Description:
- Documentation of the proposed program budget.
  - Please include all sources and uses for the proposed program, including staffing costs. The sources and uses must balance.
- Please include the following;
  - Documentation to support **all** committed funding (letters of commitment or equivalent documentation) that is included in the total proposed program budget.
  - Documentation must clearly state that funding is a dedicated source for your agency as well as the funding term. (If the commitment letter date is older but funding is still being utilized, please provide evidence from the funder that the commitment is still valid.)

Point Category	Points Possible	4
Work Plan	**0-10**	

Point Description:
Provide a monthly or annual timetable showing milestones for the completion of the activity.

Maximum Points Possible 100